

CHRISTIAN D. DE FOULOUY SPEAKER REQUEST FORM

About the Event :

Event Organiser/Sponsoring Organisation :

Type of Organisation (for Profit/Non-Profit/Other) :

Event Contact Person and Contact Details:

Event Date and Time:

Event Location:

Country:

Brief overview of the Event (Format, Topic etc.). Please provide as much information as possible. For example, who else will speak at the event (indicating whether those attending are confirmed or provisional).

Target Audience:

Will the audience be charged a Fee to attend ? (If Yes- please specify the amount):

Expected Number of Attendees:

Will the event be recorded or streamed across the Internet ?

Speaker Information

If the request is for a speech, please provide details of the topic to be covered and the expected duration of the speech.

If the request is for a participation in a panel discussion, please provide details of the moderator, other confirmed panel participants, format of the panel discussion and the proposed topics to be discussed:

| Fees, Travel and Accommodation Arrangements |
|--|
| Proposed Speaker Fees: |
| Travel and Accommodation Unless exceptional circumstances apply, I usually requires the host organisation to arrange and pay for basic, necessary overnight travel expenses incurred by me (including economy fare for European travel and business class for international travel, cab fare and/or other transport expenses, overnight hotel, meals. |
| Additional Information |
| Please include any additional information that would be helpful to me in evaluating your request: |

Once completed, please email this form to aalep@numericable.be